

Tips for Being a Member of a Successful Team

Each member of a team plays an important role in the success of that team. Here are some tips that may help you support your team.

Share your knowledge and designs with your Team Leader

- ☐ By completing the Video Challenge, you are the experts on your team! Begin the collaboration by sharing your work with your College Mentor.

Remember the project goals

- ☐ Carefully read the Task Directions.
- ☐ Carefully review the two rubrics to be sure you understand how your team will be evaluated:
 - Rubric 1 for Tasks 2 and 3: Knowledge Spaces and Models
 - Rubric 2 for Task 5: Tour and Q&A with Evaluation Team

Work as a team

- ☐ Communicate with your teammates.
- ☐ Use a team online notebook or wikispace.
 - Record your work there.
 - Send messages to teammates regularly.
 - Keep track of deadlines.
 - Ask questions.
- ☐ Send messages InWorld via a “message board.”

Support your team

- ☐ Offer to do work.
- ☐ Be on time for InWorld meetings.
- ☐ Think “outside the box.”
- ☐ Be positive.
- ☐ Offer helpful feedback.

Ask for help

- ☐ Don't forget that you have support from others. Develop a good working relationship with:
 - Your Tech Squad specialist and
 - OPIW Staff (sharon.bowers@nianet.org).